

FINANCIAL AID APPLICATION

*Please fill out the following application in its entirety. Once completed, please return to the school office, attention of the School Administrator, **along with a copy of your most recent federal income tax return.***

CONFIDENTIALITY

The financial aid process is conducted with the utmost concern and respect for the family's privacy. Be assured that all financial information submitted in the financial aid application process is held in the strictest confidence by Machias Valley Christian School.

FAMILY INFORMATION:

MOTHER OR LEGAL FEMALE GUARDIAN

FATHER OR LEGAL MALE GUARDIAN

RELATIONSHIP TO STUDENT: _____
FIRST NAME: _____
LAST NAME: _____
ADDRESS: _____

CITY: _____
ZIP CODE: _____
E-MAIL: _____
HOME PHONE: _____
WORK PHONE: _____
CELL PHONE: _____
OCCUPATION: _____

RELATIONSHIP TO STUDENT: _____
FIRST NAME: _____
LAST NAME: _____
ADDRESS: _____

CITY: _____
ZIP CODE: _____
E-MAIL: _____
HOME PHONE: _____
WORK PHONE: _____
CELL PHONE: _____
OCCUPATION: _____

FINANCIAL INFORMATION:

Please select the category that best describes your household's annual gross income:

ANNUAL COMBINED HOUSEHOLD INCOME:

<input type="radio"/> Under \$30,000	<input type="radio"/> \$60,001-\$70,000	<input type="radio"/> Over \$100,000
<input type="radio"/> \$30,001-\$40,000	<input type="radio"/> \$70,001-\$80,000	
<input type="radio"/> \$40,001-\$50,000	<input type="radio"/> \$80,001-\$90,000	
<input type="radio"/> \$50,001-\$60,000	<input type="radio"/> \$90,001-\$100,000	

STUDENT INFORMATION:

1. FIRST STUDENT'S FULL NAME:

DATE OF BIRTH: SEX: MALE FEMALE

ANTICIPATED CLASS: PREVIOUS SCHOOL:

2. SECOND STUDENT'S FULL NAME:

DATE OF BIRTH: SEX: MALE FEMALE

ANTICIPATED CLASS: PREVIOUS SCHOOL:

3. THIRD STUDENT'S FULL NAME:

DATE OF BIRTH: SEX: MALE FEMALE

ANTICIPATED CLASS: PREVIOUS SCHOOL:

Please list all other dependents in your family.

Name: Female Male Age:

Name: Female Male Age:

Name: Female Male Age:

EXTENUATING CIRCUMSTANCES:

Please describe any extenuating circumstances which should be considered:

Machias Valley Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, financial aid, and athletic and other school-administered programs.

Parent/Guardian Signature

Date



Financial Aid Policy

The amount of financial aid awarded to any individual family is solely at the discretion of the School Board of Machias Valley Christian School.

Machias Valley Christian School wishes to serve students who show commitment to learning about the Christian faith and who aspire to academic excellence, personal growth, and active participation in school activities. Financial aid based on demonstrated financial need is offered to qualified students as a way to promote access to Machias Valley Christian School and enhance the socioeconomic diversity of the student population. Our financial aid program is growing and we seek to expand our need-based aid annually.

Financial aid is offered in the form of a grant and does not require repayment. Financial aid is awarded for tuition only and does not cover student fees, lunches, transportation or any other incidental expenses. Additionally, ***only a portion of demonstrated need will be met***; as families decide whether to accept a financial aid grant, it is important that they carefully consider their financial obligation for the remaining portion of tuition, including fees and other incidental costs of attendance.

Decisions regarding financial aid are made separately from the admission process. Financial aid applications are considered only after a student has been accepted for admission. Financial aid is available to students in all grades and any interested family may apply.

Guidelines:

- Family income must be at a level which would clearly indicate a need of financial help. In general, a family with one to three children must not have an annual income above \$50,000. For larger families, the School Board will decide an income level.
- All families will be required to pay at least a portion of their tuition bill.
- Machias Valley Christian School believes that both parents have an obligation to support their child's education. Therefore, in the case of divorced or separated parents, or parents who have never been married, both custodial and non-custodial parents with legal parental rights are each required to submit all of the required financial aid application documents in order for their child to be considered for a financial aid grant. In cases where one parent cannot comply, the custodial parent should submit a written explanation. Lack of information from either parent may cause an arbitrary assessment of financial need to be made by the school, resulting in a lesser award or no award at all.
- Financial aid may be discontinued for repeated behavioral problems or academic probation.



- Financial aid is decided upon by a majority vote of the School Board.
- Financial aid is applied directly to the family's account.
- Students with an outstanding balance from a previous school year must make arrangements for payment of that bill before they will be allowed to register for the next school year or receive a financial aid grant. A financial aid application may be submitted but any grant awarded will be withheld until satisfactory payment arrangements are made with the school and approved by the School Board.
- Renewal of a financial aid grant is based on proof of continued financial need, as well as evidence that the student has exhibited academic progress and good citizenship. Families must reapply each year and the amount of assistance may change.

Procedure (only after student has been accepted for admission):

1. Parents will complete a financial aid application and submit it to the office along with a copy of their most recent federal income tax return.
2. The application will then be submitted to the School Board for review.
3. The Administrator will communicate the School Board's decision for the approval or denial of financial aid to the parents and the MVCS bookkeeper.

Confidentiality:

The financial aid process is conducted with concern and respect for the family's privacy. All financial information submitted in the financial aid application process will be held in the strictest confidence.